

# Republic of the Philippines **BULACAN STATE UNIVERSITY** City of Malolos, Bulacan PROCUREMENT OFFICE

QUOTATION NO. 24-04-0296

#### REQUEST FOR QUOTATION

Tel./ Fax (044) 798-7755 | Email: procurement@bulsu.edu.ph

# I. INSTRUCTIONS TO BIDDERS

1. Please indicate the following information in your bid

a. Company name, Address, Contact No., TIN, E-Address and delivery Period Bank name and Account no. b. Bidder's offer/warranty period (technical specifications/ brand) per item

c. Unit Price, Total Price and Total Amount

d. Name of Bidder's Authorized Representative

e. Signature and Date

2. All Mandatory with asterisk (\*)#4 must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/ disqualified.

Note: BulSU reserves the right to accept or reject any or all of the quotations to waive formally therein, or to accept quotation/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s

### II. ELIGIBILITY AND OTHER REQUIREMENTS

Suppliers are required to submit the following documents simultaneous with submit of bid offer/s:

- 1. Valid and Current Mayor's / Business Permit
- 2. Valid and Current PhilGEPS Registration Certificate / Number
- 3. Income / Business Tax Return (for ABC's Above Php

- 4. Omnibus Sworn Statement (for ABC's above Php 50,000.00)
- 5. Philippine Contractors Accreditation Board License (Insfrastructure)

6. Professional Liscense/Curriculum Vitae (Consulting Services)

III. TO BE FILLED BY PROCUREMENT PERSONNEL

DATE CREATED DEADLINE OF SUBMISSION

: APRIL 17, 2024

**ENDUSER** 

: CCJE

MODE OF PROCUREMENT

APRIL 13, 2024

SMALL VALUE PROCUREMENT [Sec. 53.9]

PR. NO. : G-2024-04-0415

APPROVED BUDGET FOR THE CONTRACT:

75,000.00

PURPOSE: Calibration of Forensic Equipments.

NO.	QTY.	UNIT	GENERAL NAME OF THE ITEM	REQUIRED ITEM SPECIFICATION	UNIT COST	BIDDER OFFERED SPECIFICATION	QUOTED UNIT	TOTAL QUOTED
(a)	(b)	(c)	(d)	(e)	(f)	(g)	PRICE (h)	PRICE
1	1	lot		Calibration of Photo Enlarger		(6)	(1)	(b*h)
		100		Brand: Eyespy				
2	1	lot		Calibration of Conventional Polygraph Machine				
3	1	lot		Calibration of Forensic Comparison Microscope Brand: KEN-A-VISION				
4	1	lot		Calibration of Forensic Fingerprint Comparator Brand: Sirchie FX8B SN: 45109				
5	1	lot		Calibration of Ken a Vision Bullet Comparison Microcope Brand: TRUE VISION				
	-							
	можиновы произверждения по							
			BY LOT					
			NOTE:					
			Please attach brochure and indicate days of delivery		-			
			Conduct a site inspection prior to submitting the quotation, for goods that require installation					
TOTAL QUOTED AMOUNT								
IV. MANDATORY TO BE ELLIED OUT BY RIDDER								Ten social annual management of the second s

#### DATE OF CANVASS: COMPANY NAME/ BANK NAME\* Canvassed by: BANK ACCOUNT NO. ADDRESS\* Buyer's Name and Signature TAX ID NO.\* CONTACT NO.\* EMAIL ADDRESS\* Buyer's Name and Signature Date DELIVERY PERIOD\* Bidders Declaration: BY THE AUTHORITY OF THE PROCUREMENT OFFICE We have "Read and Agreed with the instructions and Terms and Conditions" stated in this quotation and "Reviewed and Compiled" with detailed specifications signed by duly authorized representative of our company.

Bidder's Authorized Representative (Printed Name and Signature)

Date

ATTY. JEANE TE B. ESPLANA

Head of Procurement Office

BulSU-OP-PU-03F3 Revision: 2