

Bulacan State University



Is in need of

CONSTRUCTION MANAGER

QUALIFICATIONS are the following:

1. Architect or Engineer, preferably Male, with at least ten (10) years experience in the construction field and possessed with managerial talent and capabilities.
2. Maybe a contractor or who have been in responsible charge of construction are usually capable of making the transition from Contractors to Construction
3. Will be willing to work with the Project Management Team of the University

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FUNCTIONS OF THE CONSTRUCTION MANAGER are:

1. Coordination and Supervision
 - a. Recommends the General Contractor and Specialty Trade Contractors that would work with the construction team.
 - b. Coordinates and supervises all construction groups involved in the project.
 - c. Approves methods and systems of construction.

2. Cost and Time Control
 - a. Programming, planning and scheduling of all construction activities and sees to it that these are properly monitored during execution phase.
 - b. Prepares Pert CMP and Cash Flow
 - c. Reviews all Change Orders and Payments prior to approval of Owner.

3. Quality Control of Work and Keeping of Records. The Construction Manager will be working with the PMO Site Engineers and Architects.

LIMITATION OF AUTHORITY

1. The Construction Manager shall not involve himself directly with the work of the Contractor such that it may be construed that he is relieving the Contractor of his responsibility as provided for in the Civil Code.
2. He shall not impose methods, systems or designs that will substantially affect the construction schedule and impair the design concept of the Architect.
3. He shall not interfere with the Architect's design if such design generates the necessary environmental and aesthetic quality of the project.

LEGAL RESPONSIBILITY

1. The Construction Manager usually reports directly to the Owner and he is therefore responsible to the Owner on all aspects of the programming, coordination, quality control of the work and cost control.
2. However, he has no legal responsibility should the equipment fail to function as per design or should a portion of the building collapse. It is the Architect with his Design Engineers and the Contractor who are responsible by law for their designs and construction respectively.

Interested parties may submit the following documents, during office hours, in a long brown envelope to the Human Resource Management Office, 2nd floor, Flores Hall., Bulacan State University, Guinhawa, City of Malolos, 3000 Bulacan:

1. Letter of application addressed to Dr. Cecilia N. Gascon (BSU President)
2. Resume with original colored 2 x 2 picture
3. Photocopy of the following:
 - Transcript of Records & Diploma
 - Certificate of Employment (if applicable)
 - Relevant seminars attended