



## **BIDS AND AWARDS COMMITTEE INFRASTRUCTURE & REPAIRS**

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April 19, 2021

### **Bid Bulletin No. 3 Modifications in the Bid Data Sheet, Bidding Forms, and Checklist of Technical and Financial Documents**

This Supplemental/ Bid Bulletin no. 3 dated April 19, 2021 for the project **“COMPLETION OF FACILITY AND EQUIPMENT FOR THE INFRASTRUCTURE, SAN RAFAEL CAMPUS (Infra-2021-08)”**, is issued to modify or amend the items in the Bid Documents. Accordingly, this shall form an integral part of said Documents.

#### **I. BID DATA SHEET (SECTION III)**

	<b>FROM</b>	<b>TO</b>
<b>10.1</b>	<p><b>XXX---XXX---XXX</b></p> <p>i. Project requirements, which shall include the following:</p> <ul style="list-style-type: none"><li>• Organizational chart for the contract to be bid;</li><li>• List of contractor’s key personnel to be assigned to the contract to be bid, with their complete qualification and experience data;</li><li>• List of contractor’s major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be</li></ul> <p>• Duly signed Construction Specifications</p>	<p><b>XXX---XXX---XXX</b></p> <p>i. Project requirements, which shall include the following:</p> <ul style="list-style-type: none"><li>• Organizational chart for the contract to be bid;</li><li>• List of contractor’s key personnel to be assigned to the contract to be bid, with their complete qualification and experience data;</li><li>• List of contractor’s major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be</li></ul> <p>• <b><u>(Deleted)</u></b></p>

	<ul style="list-style-type: none"> <li>List of Testing Centers duly approved by the DPWH with Certificate of Accreditation (a document signed by the Director of Bureau of Research and Standards), for the following tests to be undertaken:               <ol style="list-style-type: none"> <li>Concrete Test</li> <li>Test on Concrete Hollow Blocks</li> <li>In-site Test                   <ol style="list-style-type: none"> <li>Field Density Test</li> <li>Rebound Hammer</li> </ol> </li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li><b><i>(Deleted)</i></b></li> </ul>
XXX---XXX---XXX		
10.1	<p><b><i>Class “B” Documents</i></b></p> <p>m. If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;</p> <p><b><u>or</u></b></p> <p>duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.</p>	<p><b><i>Class “B” Documents</i></b></p> <p>m. If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;</p> <p><b><u>or</u></b></p> <p>duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.</p> <p><b><i>(Additional Entry):</i></b>  <b>Section 23.1 (b) of the 2016 Revised IRR of RA 9184</b>  <b>(Updated as of 31 March 2021)</b></p> <p><b>For Infrastructure Projects, JV bidders shall submit a JVA in accordance with R.A. 4566 and its IRR. Each partner of the joint venture shall submit their respective PhilGEPS Certificates of Registration in accordance with Section 8.5.2 of the Revised IRR of RA 9184. The</b></p>

		submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: Provided, That the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and Audited Financial Statements.																																																																
10.4	<p>The key personnel must meet the required minimum years of experience set below:</p> <table><tr><th>KEY PERSONNEL</th><th>YEARS OF EXPERIENCE</th></tr><tr><td>1.*Project Manager</td><td>Minimum 5 years exp.</td></tr><tr><td>2.*Project Engineer/ Project Architect</td><td>Minimum 5 years exp.</td></tr><tr><td>3.*Professional Electrical Engineer</td><td>Minimum 5 years exp.</td></tr><tr><td>4.*Materials Engineer</td><td>Minimum 5 years exp.</td></tr><tr><td>5.*Master Plumber/ Sanitary Engineer</td><td>Minimum 5 years exp.</td></tr><tr><td>6.*Professional Mechanical Engineer</td><td>Minimum 5 years exp.</td></tr><tr><td>7.*Professional ECE</td><td>Minimum 5 years exp.</td></tr><tr><td>8.*Safety Officer</td><td>Minimum 5 years exp.</td></tr><tr><td>9. Foreman</td><td>-</td></tr></table> <table><tr><th>SUPPORT PERSONNEL</th><th>YEARS OF EXPERIENCE</th></tr><tr><td>1. Leadman of every trades (Architectural Works, Steel Works, Civil Works, Electrical Works, Plumbing Works, Mechanical Works, Form Works, etc.)</td><td>-</td></tr><tr><td>2.Skilled Workers</td><td>-</td></tr><tr><td>3.Laborers</td><td>-</td></tr><tr><td>4.Warehouseman/ Time Keeper</td><td>-</td></tr><tr><td>5.Equipment Operator with TESDA certificates</td><td>-</td></tr></table> <p>Instructions:</p> <p>1. Please specify the names of all personnel in the List of Key Personnel to be assigned to the project from Project Manager down to the Foreman.</p> <p>2. Preferably with *Bio-Data or Curriculum Vitae, showing complete qualifications and experiences</p>	KEY PERSONNEL	YEARS OF EXPERIENCE	1.*Project Manager	Minimum 5 years exp.	2.*Project Engineer/ Project Architect	Minimum 5 years exp.	3.*Professional Electrical Engineer	Minimum 5 years exp.	4.*Materials Engineer	Minimum 5 years exp.	5.*Master Plumber/ Sanitary Engineer	Minimum 5 years exp.	6.*Professional Mechanical Engineer	Minimum 5 years exp.	7.*Professional ECE	Minimum 5 years exp.	8.*Safety Officer	Minimum 5 years exp.	9. Foreman	-	SUPPORT PERSONNEL	YEARS OF EXPERIENCE	1. Leadman of every trades (Architectural Works, Steel Works, Civil Works, Electrical Works, Plumbing Works, Mechanical Works, Form Works, etc.)	-	2.Skilled Workers	-	3.Laborers	-	4.Warehouseman/ Time Keeper	-	5.Equipment Operator with TESDA certificates	-	<p>The key personnel must meet the required minimum years of experience set below:</p> <table><tr><th>KEY PERSONNEL</th><th>YEARS OF EXPERIENCE</th></tr><tr><td>1.*Project Manager</td><td>Minimum 5 years exp.</td></tr><tr><td>2.*Project Engineer/ *Project Architect</td><td>Minimum 5 years exp.</td></tr><tr><td>3.*Professional Electrical Engineer</td><td>Minimum 5 years exp.</td></tr><tr><td>4.*Materials Engineer</td><td>Minimum 2 years exp.</td></tr><tr><td>5.*Master Plumber/ Sanitary Engineer</td><td>Minimum 5 years exp.</td></tr><tr><td>6.*Professional Mechanical Engineer</td><td>Minimum 5 years exp.</td></tr><tr><td>7.*Professional ECE</td><td>Minimum 2 years exp.</td></tr><tr><td>8.*Safety Officer</td><td>Minimum 5 years exp.</td></tr><tr><td>9. Foreman</td><td>-</td></tr></table> <table><tr><th>SUPPORT PERSONNEL</th><th>YEARS OF EXPERIENCE</th></tr><tr><td>1. Leadman of every trades (Architectural Works, Steel Works, Civil Works, Electrical Works, Plumbing Works, Mechanical Works, Form Works, etc.)</td><td>-</td></tr><tr><td>2.Skilled Workers</td><td>-</td></tr><tr><td>3.Laborers</td><td>-</td></tr><tr><td>4.Warehouseman/ Time Keeper</td><td>-</td></tr><tr><td>5.Equipment Operator with TESDA certificates</td><td>-</td></tr></table> <p>Instructions:</p> <p>1. Please specify the names of all personnel in the List of Key Personnel to be assigned to the project from Project Manager down to the Foreman.</p> <p>2. Preferably with *Bio-Data or Curriculum Vitae, showing complete qualifications and experiences</p>	KEY PERSONNEL	YEARS OF EXPERIENCE	1.*Project Manager	Minimum 5 years exp.	2.*Project Engineer/ *Project Architect	Minimum 5 years exp.	3.*Professional Electrical Engineer	Minimum 5 years exp.	4.*Materials Engineer	Minimum 2 years exp.	5.*Master Plumber/ Sanitary Engineer	Minimum 5 years exp.	6.*Professional Mechanical Engineer	Minimum 5 years exp.	7.*Professional ECE	Minimum 2 years exp.	8.*Safety Officer	Minimum 5 years exp.	9. Foreman	-	SUPPORT PERSONNEL	YEARS OF EXPERIENCE	1. Leadman of every trades (Architectural Works, Steel Works, Civil Works, Electrical Works, Plumbing Works, Mechanical Works, Form Works, etc.)	-	2.Skilled Workers	-	3.Laborers	-	4.Warehouseman/ Time Keeper	-	5.Equipment Operator with TESDA certificates	-
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	<p>of the list of Contractor's Key Personnel with asterisk (*) sign.</p> <p>3. In case of replacement of key personnel, the contractor must request in writing to the BulSU indicating the valid reasons for such replacement and attaching thereto documents pertaining to the substitute personnel and the same must be approved.</p> <p>4. Post- Qualification requirements Section 34.3 (b) of Revised IRR of RA 9184:</p> <ol style="list-style-type: none"> <li>On-site inspection at the office/ place of business of bidders</li> <li>Copy of PRC license, if applicable</li> <li>Certificates of Seminars and Trainings attended</li> <li>Key Personnel's Affidavit of commitment to work on the Contract</li> <li>Other pertinent documents</li> </ol>	<p>of the list of Contractor's Key Personnel with asterisk (*) sign.</p> <p>3. In case of replacement of key personnel, the contractor must request in writing to the BulSU indicating the valid reasons for such replacement and attaching thereto documents pertaining to the substitute personnel and the same must be approved.</p> <p>4. Post- Qualification requirements Section 34.3 (b) of Revised IRR of RA 9184:</p> <ol style="list-style-type: none"> <li>On-site inspection at the office/ place of business of bidders</li> <li>Copy of PRC license, if applicable</li> <li>Certificates of Seminars and Trainings attended</li> <li>Key Personnel's Affidavit of commitment to work on the Contract</li> <li>Other pertinent documents</li> </ol>
<b>10.5</b>	<p>The minimum major equipment requirements are the following:</p> <p><u>Equipment</u></p> <ol style="list-style-type: none"> <li>Trucks</li> <li>Lifting Equipment</li> <li>Mobile Crane</li> <li>Generator</li> <li>Pump</li> <li>Compactor</li> <li>Vibrator</li> <li>Welding Machine</li> <li>Oxygen/ Acetylene</li> <li>Service Vehicle</li> <li>Testing Equipment</li> <li>Power Tools/ Hand Tools</li> </ol>	<p>The minimum major equipment requirements are the following:</p> <p><u>Equipment</u></p> <ol style="list-style-type: none"> <li>Trucks</li> <li>Lifting Equipment</li> <li>Mobile Crane</li> <li>Generator</li> <li>Pump</li> <li>Compactor</li> <li>Vibrator</li> <li>Welding Machine</li> <li>Oxygen/ Acetylene</li> <li>Service Vehicle</li> <li>Testing Equipment</li> <li>Power Tools/ Hand Tools</li> </ol> <p><b><u>(Additional Entry)</u></b></p> <p><b>Note:</b></p> <p><b>The List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, must be supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract.</b></p>

## II. BIDDING FORMS

	FROM	TO
	<p>1. Statement of at least 1 completed contract that is similar to the contract to be bid.</p> <p>Note: This statement shall be supported with (1) Program of Works, (2) Notice of Award or Notice to Proceed or Contract issued by the owners, (3) Owner's Certificate of Final Acceptance; or the Constructors Performance Evaluation Summary (CPES) Final Rating or the Certificate of Completion, must be satisfactory, and (4) All spaces should be filled up with correct information.</p> <p>2. List of All On-going Government &amp; Private Construction Contracts including contracts awarded but not yet started.</p> <p>Note: This statement shall be supported with (1) Notice of Award or Notice to Proceed or Contract issued by the owners, (2) Certificate of Good Standing (No slippage and delay), and (3) All spaces should be filled up with correct information.</p>	<p>1. Statement of at least 1 completed contract that is similar to the contract to be bid.</p> <p><b>Note:</b>  <b>Section 23.4.2.5 of the 2016 Revised IRR of RA 9184</b>  <b>(Updated as of 31 March 2021)</b></p> <p><b><u>The Single Largest Completed Contract (SLCC) shall be supported by an Owner's Certificate of Final Acceptance issued by the project owner other than the contractor or a final rating of at least Satisfactory in the Constructors Performance Evaluation System (CPES). In case of contracts with the private sector, an equivalent document shall be submitted.</u></b></p> <p><b><u>All spaces should be filled up with correct information</u></b></p> <p>2. List of All On-going Government &amp; Private Construction Contracts including contracts awarded but not yet started.</p> <p><b><u>Note: This statement shall be supported with 1, and 2 (Deleted).</u></b></p> <p><b><u>All spaces should be filled up with correct information.</u></b></p>

## III. CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS

Please see attached "Annex A" Revised Checklist of Technical and Financial Documents for the "**Completion of Facility and Equipment for the Infrastructure, San Rafael Campus (Infra-2021-08)**"

**Notes:**

- 1. Specifications/requirements/description not mentioned above will remain as it is in the bidding documents, and**
- 2. Modified/additional entries are underlined, bold, italicized and highlighted.**

For guidance and information of all concerned.



**ISABELITA C. BENEDICTOS**

Chairperson, BAC for Infrastructure and Repairs

Received by: \_\_\_\_\_  
Name of Representative of the Bidder

\_\_\_\_\_  
Name of Company

Date Received: \_\_\_\_\_

(Please acknowledge receipt of Bid Bulletin no. 3 by signing on the space provided and e-mail the same to [bulsu.bac1secretariat@bulsu.edu.ph](mailto:bulsu.bac1secretariat@bulsu.edu.ph))



**Completion of Facility and Equipment for the  
Infrastructure, San Rafael Campus  
(INFRA-2021-08)**

**Revised Checklist of Technical and Financial Documents**

**I. TECHNICAL COMPONENT ENVELOPE**

*Class "A" Documents*

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);  
**or**
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;  
**and**
- ☐ (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;  
**and**
- ☐ (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- ☐ (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules;  
**and**
- ☐ (g) Philippine Contractors Accreditation Board (PCAB) License  
**(Size Range: Medium B, License Category A); or**

Special PCAB License in case of Joint Ventures;  
and registration for the type and cost of the contract to be bid:

1. SP- FW (Foundation Work)
2. SP-PN (Painting Work)
3. SP-EE (Electrical Work)

**and**

- ☐ (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
**or**  
Original copy of Notarized Bid Securing Declaration;

**and**

- (i) Project Requirements, which shall include the following:
  - ☐ a. Organizational chart for the contract to be bid;
  - ☐ b. List of contractor's key personnel (*as specified in Bid Bulletin no. 3*), to be assigned to the contract to be bid, with their complete qualification and experience data;
  - ☐ c. List of contractor's major equipment units (*as specified in Bid Bulletin no. 3*), which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be;

**and**

- ☐ (j) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

**Financial Documents**

- ☐ (k) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- ☐ (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

***Class "B" Documents***

- ☐ (m) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence; **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

***Section 23.1 (b) of the 2016 Revised IRR of RA 9184  
(Updated as of 31 March 2021)***

For Infrastructure Projects, JV bidders shall submit a JVA in accordance with R.A. 4566 and its IRR. Each partner of the joint venture shall submit their respective PhilGEPS Certificates of Registration in accordance with Section 8.5.2 of the Revised IRR of RA 9184. **The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: Provided, That the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and Audited Financial Statements.**

**n. FINANCIAL COMPONENT ENVELOPE**

- ☐ (n) Original of duly signed and accomplished Financial Bid Form; **and**

Other documentary requirements under RA No. 9184

- ☐ (o) Original of duly signed Bid Prices in the Bill of Quantities; **and**
- ☐ (p) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
- ☐ (q) Cash Flow by Quarter;

Note:

Each Bidder shall submit one (1) original or certified true copy of the technical and financial bid components and additional three (3) photocopies of the same.