



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

| | |
|---------------------------|---|
| COMPANY NAME: | Quotation No. 21-370-09 |
| ADDRESS: | Purchase Request No. G-2021-09-0635 |
| CONTACT No. | Purpose: For Faculty Appreciation Day |
| TIN No. | ABC: Php 640,000.00 |
| PhilGEPS Registration No. | Delivery Period: 7 calendar days upon receipt of Purchase Order |
| EMAIL ADDRESS: | |

INSTRUCTIONS TO SUPPLIERS:

1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
3. Indicate the warranty period in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation duly signed by your representative.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) DTI/SEC Registration; e) PhilGEPS Membership Certificate; and f) PCAB License in cases of Infrastructure projects.
6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

| ITEM NO. | ITEM & SPECIFICATION | QTY/UNIT | BRAND & MODEL OFFERED | UNIT PRICE | TOTAL PRICE |
|----------|--|-----------|-----------------------|------------|-------------|
| 1 | Adjustable Metal Swing Arm Desk Lamp | 1,280 pcs | | | |
| | Clamp Mount Flexible Folding Table LED | | | | |
| | Light with Clip Base for Office Home | | | | |
| | Specifications: | | | | |
| | Brand: No Brand | | | | |
| | Light Bulb Wattage5 | | | | |
| | Light Features: | | | | |
| | Dimmable, Color-Changing, Safety Coated,3-Way | | | | |
| | 3 Colors modes and 5 brightness levels. | | | | |
| | can either stand and with the adjustable c-clamp, that can clamp it onto any surface either vertical or horizontal up to 2" wide. For places like the school, dorm room, office, bedroom | | | | |
| | With c-clamp, architect desk lamp clamp can be clipped on any table shelves that are vertical or horizontal and can stand the study lamp on its own by heavy duty base. | | | | |
| | Light up a large area and move its position with the flexible spring-balanced adjusted arm that can extend up to 18" and the rotatable base and shade | | | | |
| | The adapter plug is USD plug, that can be use in power bank, wall adapter, computer, laptop etc. to light it up | | | | |
| | Please attach brochure or sample picture of the said item/s | | | | |
| | | | page 1 of 1 | | |

Accomplished by:

By the authority of the University President.

Supplier's Representative
(Print name and Signature)

DR. DOLLY P. MAROMA
BAC Chairman

Date Accomplished : _____

Canvassed by:

Name and Signature