

Republic of the Philippines **BULACAN STATE UNIVERSITY** City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

| **Mandatory to fill in** | | | | | |
|--|---|--|--|--|--|
| COMPANY NAME: | Quotation No. 23-06-296B | | | | |
| CONTACT No. | Purchase Request No. I-2023-06-0113 | | | | |
| Address: | Purpose: For recognition day 2023 at the AC-Bustos Campus, June 15, 2023 | | | | |
| TIN No. | ABC: 3,000.00 | | | | |
| PhilGEPS Registration No. | Please indicate days of delivery: Calendar Days | | | | |
| EMAIL ADDRESS: | upon receipt of Purchase Order | | | | |
| INSTRUCTIONS TO SUPPLIERS: 1. Please quote your lowest price on the item/s listed below comprising the necessary taxes. | | | | | |

- 2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
- 3. Indicate the **warranty period** in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation duly signed by your representative.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
- a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate
- 6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted.**

| ITEM NO. | ITEM & SPECIFICATION | QTY/UNIT | BRAND & MODEL OFFERED | UNIT PRICE | TOTAL PRICE |
|----------|--|----------|-----------------------|------------|-------------|
| 1 | Tarpaulin for backdrop | 1 pc | | | |
| | 15ft x 6ft | | | | |
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| | NOTE: Please attach brochure and indicate days | | | | |
| | of delivery | | | | |

| or derivery | | | | |
|----------------------------|---|------------------------------------|-----------------|-----|
| Accomplished by: | | By the authority of the University | v President. | |
| Supplier's Representative | _ | DR. DO | LLY P. MARO | DMA |
| (Print name and Signature) | | | AC Chairman | |
| Date Accomplished: | | Canvassed by: | | |
| | | Nam | e and Signature | 2 |
| BulSU-OP-PU-03F3 | | | | |
| Revision: 1 | | | | |
| IANA C 7 2022 | | | | |