



Republic of the Philippines  
 BULACAN STATE UNIVERSITY  
 City of Malolos, Bulacan  
 PROCUREMENT OFFICE

QUOTATION NO. 24-04-0298

**REQUEST FOR QUOTATION**

Tel./ Fax (044) 798-7755 | Email: procurement@bulsu.edu.ph

**I. INSTRUCTIONS TO BIDDERS**

1. Please indicate the following information in your bid

a. Company name, Address, Contact No., TIN, E-Address and delivery Period

Bank name and Account no.

b. Bidder's offer/warranty period (technical specifications/ brand) per item

2. All Mandatory *with asterisk (\*)#4* must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/ disqualified.

*Other Instruction and Terms and Conditions please see it at the back of this page.*

c. Unit Price, Total Price and Total Amount

d. Name of Bidder's Authorized Representative

e. Signature and Date

Note: BulSU reserves the right to accept or reject any or all of the quotations to waive formally therein, or to accept quotation/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s

**II. ELIGIBILITY AND OTHER REQUIREMENTS**

Suppliers are required to submit the following documents simultaneous with submit of bid offer/s:

1. Valid and Current Mayor's / Business Permit

2. Valid and Current PhilGEPS Registration Certificate / Number

3. Income / Business Tax Return (for ABC's Above Php 500,000.00)

4. Omnibus Sworn Statement (for ABC's above Php 50,000.00)

5. Philippine Contractors Accreditation Board License (Infrastructure)

6. Professional License/Curriculum Vitae (Consulting Services)

**III. TO BE FILLED BY PROCUREMENT PERSONNEL**

DATE CREATED : APRIL 17, 2024

ENDUSER : ICTO

DEADLINE OF SUBMISSION : APRIL 23, 2024

PR. NO. : G-2024-04-0472

MODE OF PROCUREMENT : SHOPPING-Ordinary/Regular Office Supplies &

APPROVED BUDGET FOR THE CONTRACT:

Equipment [Sec. 52.1.b]

340,000.00

PURPOSE: For University use.

NO. (a)	QTY. (b)	UNIT (c)	GENERAL NAME OF THE ITEM (d)	REQUIRED ITEM SPECIFICATION (e)	UNIT COST (f)	BIDDER OFFERED SPECIFICATION (g)	QUOTED UNIT PRICE (h)	TOTAL QUOTED PRICE (b*h)
1	1	lot	Hosting Renewal for bulsu.edu.ph	Operating System: Cloud Linux VCPU: 8vCPU RAM: 32 GB STORAGE: 640 GB SSD DATA CAP: 16TB IP ADDRESS: 1 IPv4 MULTIPLE HOSTED DOMAINS: 5 MULTIPLE SUB-DOMAINS: YES MULTIPLE E-MAIL ACCOUNTS: YES CONTROL PANEL: CPANEL WEB-BASED E-MAIL: YES WITH SETUP: YES WITH DIVE STATISTICS: YES IMMUNITY 360: YES				
			BY LOT					
			NOTE:					
			Please attach brochure and indicate days of delivery					
			Conduct a site inspection prior to submitting the quotation, for goods that require installation					
<b>TOTAL QUOTED AMOUNT</b>								

**IV. MANDATORY TO BE FILLED OUT BY BIDDER**

COMPANY NAME/

BANK NAME\* :

BANK ACCOUNT NO. :

ADDRESS\* :

TAX ID NO.\* :

CONTACT NO.\* :

EMAIL ADDRESS\* :

DELIVERY PERIOD\* :

Bidders Declaration:

We have "Read and Agreed with the instructions and Terms and Conditions" stated in this quotation and "Reviewed and Compiled" with detailed specifications signed by duly authorized representative of our company.

Bidder's Authorized Representative  
(Printed Name and Signature)

Date

**IV. SIGNATURE OF AUTHORIZED PERSONNEL**

DATE OF CANVASS:

Canvassed by:

Buyer's Name and Signature

Date

Buyer's Name and Signature

Date

BY THE AUTHORITY OF THE PROCUREMENT OFFICE

ATTY. JEANETTE B. ESPLANA  
Head of Procurement Office

Date

BulSU-OP-PU-03F3

Revision: 2

ROIE 4.17.24