



Republic of the Philippines
 BULACAN STATE UNIVERSITY
 City of Malolos, Bulacan
 PROCUREMENT OFFICE

QUOTATION NO. 24-04-0302

REQUEST FOR QUOTATION

Tel./ Fax (044) 798-7755 | Email: procurement@bulsu.edu.ph

I. INSTRUCTIONS TO BIDDERS

- Please indicate the following information in your bid
 - Company name, Address, Contact No., TIN, E-Address and delivery Period
Bank name and Account no.
 - Bidder's offer/ warranty period (technical specifications/ brand) per item
 - Unit Price, Total Price and Total Amount
 - Name of Bidder's Authorized Representative
 - Signature and Date
- All Mandatory *with asterisk (*)#4* must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/ disqualified.

Other Instruction and Terms and Conditions please see it at the back of this page.

Note: BulSU reserves the right to accept or reject any or all of the quotations to waive formally therein, or to accept quotation/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s

II. ELIGIBILITY AND OTHER REQUIREMENTS

Suppliers are required to submit the following documents simultaneous with submit of bid offer/s:

- Valid and Current Mayor's / Business Permit
- Valid and Current PhilGEPS Registration Certificate / Number
- Income / Business Tax Return (for ABC's Above Php 500,000.00)
- Omnibus Sworn Statement (for ABC's above Php 50,000.00)
- Philippine Contractors Accreditation Board License (Infrastructure)
- Professional Liscense/Curriculum Vitae (Consulting Services)

III. TO BE FILLED BY PROCUREMENT PERSONNEL

DATE CREATED : APRIL 18, 2024 **ENDUSER : HEALTH SERVICES**
 DEADLINE OF SUBMISSION : APRIL 23, 2024 **PR. NO. : F-2024-03-0134**
 MODE OF PROCUREMENT : SMALL VALUE PROCUREMENT [Sec. 53.9] **APPROVED BUDGET FOR THE CONTRACT:**

94,000.00

PURPOSE: For Clinic use.

NO.	QTY.	UNIT	GENERAL NAME OF THE ITEM	REQUIRED ITEM SPECIFICATION	UNIT COST	BIDDER OFFERED SPECIFICATION	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(b*h)
1	2	unit		Medicine cabinet, 2-door Specifications: · Glass door - Steel filing locker, filing cabinet, metal locker - all metal with lock - Multifunctional shelves - 30kg per shelves	12,000.00			
2	7	unit		Emergency cart Specifications: - stainless tube push handle and bumper - 4 set 4 inch wheels with lock - Stainless top for easy cleaning and sanitation - 3 drawers and 2 door cabinet - With stainless IV pole and side bins - With wooden cardiac board - Made with white painted metal sheet or 304 stainless materials	10,000.00			
NOTE:								
1. Must come with at least 1 year warranty								
2. Must be delivered 5-7 days after notice of award								
BY ITEM								
NOTE:								
Please attach brochure and indicate days of delivery								
Conduct a site inspection prior to submitting the quotation, for goods that require installation								

TOTAL QUOTED AMOUNT

IV. MANDATORY TO BE FILLED OUT BY BIDDER

COMPANY NAME/ :
 BANK NAME* :
 BANK ACCOUNT NO. :
 ADDRESS* :
 TAX ID NO.* :
 CONTACT NO.* :
 EMAIL ADDRESS* :
 DELIVERY PERIOD* :

Bidders Declaration:

We have "Read and Agreed with the instructions and Terms and Conditions" stated in this quotation and "Reviewed and Compiled" with detailed specifications signed by duly authorized representative of our company.

 Bidder's Authorized Representative
 (Printed Name and Signature)

 Date

IV. SIGNATURE OF AUTHORIZED PERSONNEL

DATE OF CANVASS: _____
 Canvassed by:

 Buyer's Name and Signature Date

 Buyer's Name and Signature Date

BY THE AUTHORITY OF THE PROCUREMENT OFFICE

ATTY. JEANNETTE B. ESPLANA
 Head of Procurement Office

4-18-24
 Date

BulSU-OP-PU-03F3

Revision: 2

ROIE 4.18.24