

(as of June 8, 2023)



Bulacan State University

Invites applicants for:

(1) Part-Time Faculty Instructor

Bustos Campus

(Bustos, Bulacan)

1ST Semester A.Y. 2023-2024

QUALIFICATIONS:

- Graduate of **BIT-Electronics**
- Masters in Industrial Technology Management graduate or ongoing
- 1 year teaching experience in related course
- Knowledgeable in Electrical and Electronics Circuits
- Knowledgeable in Electronics Test and Monitoring Instruments

COMPETENCY REQUIRED:

- Teaching and Learning Facilitation
- Has the ability to multi-task

DESCRIPTION OF WORK:

- Teaching/Handling Classes
- Preparation of Syllabus, Exams, Learning Materials and other classroom exercises.

ALL APPLICATIONS MUST CONTAIN THE FOLLOWING DOCUMENTS:

1. Signed application letter addressed to the University President **Dr. Cecilia N. Gascon**
2. Comprehensive Resume with one (1) **Recent passport-sized picture**.
3. Fully Accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212 Revised 2017) which can be downloaded at www.csc.gov.ph
4. Performance rating in the last rating period (if applicable)
5. Transcript of Records
6. Diploma
7. Certificate of Grades (number of units earned in Graduate Studies, if applicable)
8. Seminar/Certificates attended for the last five (5) years
9. Certificate of Board of Ratings/Eligibility (if applicable)
10. Certificate/s of Employment signed by previous employer

Note: Everyone is encouraged to apply, regardless of gender, age, disability, civil status, ethnicity, religion, etc. (Pursuant to existing Philippine Laws).

Qualified applicants are advised to send their application with the following documents to hrmo.external@bulsu.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS WILL NOT BE ENTERTAINED. Submission of documents shall be during office hours, Mondays to Fridays. Deadline of Submission is until **June 18, 2023.**

CARMINA A. DIONISIO

Head, Administrative, and HRMO- External